

SAFER PORTSMOUTH PARTNERSHIP

NOTES OF A MEETING of the Partnership held on Thursday 3 December 2009 at 9.00am in Conference Room B, Civic Offices, Portsmouth.

(NB: These minutes should be read in conjunction with the agenda for the meeting.)

Partners Present

David Williams, PCC Chief Executive (Chair)
David Renouf, Hampshire Probation Service
Kevin Evenett, Hampshire Fire & Rescue Service
David Peacock, Portsmouth BCU, Hampshire Constabulary
John Turner, University of Portsmouth
Paul Edmondson-Jones, Portsmouth City Primary Care Trust
Charlie Adie, Motiv8 and Voluntary Sector
Charles Burns, Community Network
Councillor Paula Riches, Police Authority (part)
Councillor Jason Fazackarley, Cabinet Member (part)

Support Officers

Rachael Dalby
Lisa Wills
Alan Knobel (part)
Sally Jackson
Alan Leonard (part)
Heather-Fiona Craig (part)
James Fulton, Hampshire Constabulary
Simon Bates, SPP (Fire Service)
Nic Christie, SPP (Hampshire Constabulary)
Edward Skinner, Trading Standards
Karen Martin, Democratic Services

Observer

Jo Cookes, GOSE

1 Apologies for Absence, Introductions and Ratification of Decisions

The Chair, David Williams opened the meeting by welcoming everyone and asking for introductions and apologies.

It was reported that apologies had been received from Councillor Andy Fraser and that Councillor Jason Fazackarley would be arriving late. No other apologies were received.

Councillor Paula Riches apologised saying that she would have to leave the meeting early in order to attend another meeting. She added that at a recent meeting, the Hampshire Police Authority had been very positive about Portsmouth's performance.

LW It was reported that Mark Poingdestre was unlikely to attend future SPP meetings as his job role had changed. Lisa Wills to confirm.

2 Minutes of Previous Meeting – 5 November 2009

Page 3, Item 4i) - Strategic Assessment 2009 and Research and Analysis Programme. Clarification was sought on the name of the group discussing the development of SA's and information sharing. This was confirmed as being the Policing Strategy Group.

Page 4, Item 4ii) – Working Differently. Jo Crookes stated that the Quest project was taking place in East Sussex not West Sussex as minuted.

DECISION:

Subject to the amendments above, the minutes were approved as a correct record.

3. Matters Arising from the Minutes

BD **DIP Long term funding (page 2)**
Lisa Wills reported that a report was being worked on by Barry Dickinson.

Paul Moorman **Violent Crime (page 2)**
The final draft of the report was underway and the team was working to a deadline of 14 December 2009.

LW **SPP Pot – COVAID – The Vigilance Fund (page 4)**
Lisa Wills reported that the information needed regarding the new cohort was now available and that she would now write to the Home Office with a view to releasing the funds.

DP **SPP Pot – ISVA (page 5)**
Sally Jackson reported that the issue of funding was looked at constantly. David Peacock reiterated his offer to look at the potential for authorities outside Portsmouth which use the SARC service to pay for these services. Sally Jackson added that health costs can be recovered but that the cost of other services is not currently recouped. David Peacock to action.

DW **Theme Champion's Focus (page 5)**
It was reported that a Theme Champion's meeting is in the process of being set up and that likely dates were the 18 or 21 December 2009.

LW **SPP Communication Strategy (page 6)**
Lisa Wills reported that consideration of the SPP Branding report had been deferred to the next meeting (14 January 2010).

The Chair, David Williams proposed taking the Agenda items out of order so that the financial situation could be considered before other items. This was agreed.

4. Strategic Discussion and Decision Items

i) Aligning Partner Resources

David Williams introduced this item, stating that with the economy heading into difficult times there was a greater than ever need to align resources to enhance services and realise efficiencies. He also said that:

- That there would be a new government by May/ June 2010
- That the impact of public sector cuts was likely to be in the region of 20%
- That Area Based Grant (ABG) allocations come to an end in March 2011 with the result that much varied and excellent work and posts funded by the ABG would be at risk from Christmas 2010 including:
 - Substance Misuse Team (Drugs and Alcohol)
 - Underage sales work
 - SPP communications and confidence (50%)
 - 1 EIP case worker
 - 1 Racial Harassment case worker
 - Preventing youth offending team (66% funded)
 - Anti-social behaviour legal support (50% funded)
- The Basic Command Unit (BCU) Fund was also at risk threatening the following activities and posts:
 - SPP researchers (30% funded)
 - Community TCG Co-ordinator
 - NTE support inc. street pastors and taxi marshals
 - Police contribution to SPP Pot for researchers/communications
 - General operations response
 - Prime projects
 - DIP
- It was therefore critical that priorities were focused on, and that budgets were pooled to maximise benefits
- Co-operation was essential and the natural reaction to withdraw from joint working was a threat
- Co-location was an example of 'investing to save' and therefore provided an important lesson to learn from and that SPP was a good example of where working together works
- There was an increasing need for intelligent, sharp and hard-headed commissioning
- Preventative work was often the first to be threatened in hard times but it was known that it saves resources for a number of agencies in the longer term
- Community and voluntary sectors also suffer in harder times
- Will need to face the fact the services will be decommissioned but need to be smart about this too and look hard at what isn't working as well as it could

- Total Place was a national approach which indicates ways of getting the most out of public sector spending including broader working (such as with the Department of Work & Pensions) and that this could be helpful in Portsmouth.

During the subsequent discussion the following points were made:

JC

DW

- Jo Crookes offered to provide David Williams with further information on the Total Place jobs and alcohol project taking place in the East Midlands so that this could form part of a discussion introduced by David Williams at the next meeting
- David Peacock reported that the Police Authority was looking at the governance of the BCU fund, that this debate was taking place currently and that the outcome was unknown. He speculated that it could result in greater involvement by the Police Authority and that there was no guarantee that the fund would exist beyond the next 12 months.
- Councillor Paula Riches said that the Hampshire Police Authority (HPA) was being inspected at present with reference to efficiencies with the potential for significant changes – inc. the potential loss of Link Officers. David Peacock added that these reviews were deep rooted and fundamental. He added that the OCU structure could be dismantled with a functional rather than geographic structure put in its place. 85% of police costs were for personnel and although the Chief Constable was very keen not to reduce numbers of front line officers, posts were not being filled when people left.
- Paul Edmondson-Jones stated that the NHS faced very similar problems with the prospect of a 20% reduction in real commissioning power over the next 4-5 years. He added that Queen Alexandra Hospital (QAH) would face particular difficulties in maintaining levels of care and service. He said that services will need to be decommissioned and that there was a real need for partners to ensure that the actions of one didn't impact un-necessarily on another. He also said that a holistic view would need to be taken, that it would be necessary to pool priorities and that clear decisions would need to be made. Using street pastors as an example, he added that if other partners could not support services, PCT would not be in a position to either.
- In response, David Peacock reiterated that the majority of his flexibility in funding support came from the BCU and that if this was withdrawn he had no other funds available to him. He added however, that the commitment from the Police was greater now than ever.
- Kevin Evenett reported that the Fire Service spends 80% of its budget on staffing and that it was currently evaluating all posts with regard to outcomes. He added that better evaluation and understanding of the potential impact of decisions was needed to ensure that the correct decisions were taken. He said that this was as important for SPP as individual partners.

- David Williams said that each partner would have different governance arrangements and that each partner would have to take SPP priorities into their own arena when evaluating pressures on budgets. He added that partners would need the confidence that SPP could deliver on priorities when allocating budgets to the partnership.
- David Williams also said that procurement was an area where work could be done to assess whether contracts set up separately could be the subject of joint working to save money. David Peacock added to this that back office functions could also be shared but that this would need work to be done as a matter of urgency otherwise the Police will look to achieve savings by working with other police forces rather than geographically. Jo Crookes reported that the Total Place pilot in Kent was looking at single asset management strategy with the aim of providing a 'one stop shop'.
- Charlie Adie stated that the early intervention strategy provided a good model for looking at service delivery by delivery group. He added that to be successful it was necessary to be clear about the core product and delivery need.
- Jo Crookes suggested that with regard to DIP/ drug services that joint commissioning outside Portsmouth be considered.

DECISIONS:

DW

- **Total Place to be on the agenda for the next meeting - David Williams to lead the discussion**

LW

- **Agenda item for the next meeting – governance processes, priorities and budget timetables for each partner to be presented and discussed to help further collaborative working – Lisa Wills to co-ordinate**

ii) Joint Commissioning Unit – Impact on SPP

Paul Edmondson-Jones presented this report at the meeting stating that he aimed to inform the partnership about the development of a Joint Commissioning Unit for Health and Social Care in Portsmouth (JCU).

It was recommended that:

- The Joint Commissioning Manager and Service User Co-ordinator and associated posts relocate to the JCU
- The Drugs Strategy Officer remains located within the Partnership Support and Strategy Team and that line management responsibility transfers from the Joint Commissioning Manager to the Substance Misuse Co-ordinator
- The appointment of an Alcohol Strategy Officer is made (funded by the PCT) and that this post would report to the Substance Misuse Co-ordinator
- 30% of the annual salary of the Joint Commissioning Manager be paid to the SPP each year in consideration for work done outside the remit of the current job description

- Authority is delegated to the SPP Theme Champion for Drugs & Alcohol to ensure that commissioning priorities and plans of the JCU are directly linked to the SPP's Assessment and the SPP Plan
- Endorsement for these arrangement be sought at the next meeting of the Integrated Commissioning Board

In discussion the following points were raised:

- David Peacock asked to what degree the current structure could work without the creation of the new post and indeed, as a contingency, whether the role of the Substance Misuse Coordinator could be absorbed into the new role if the latter was at risk. Paul Edmondson-Jones said that a holistic view needed to be taken and that it would not be possible to transfer funding from the potential Alcohol Strategy Officer post to that of the Substance Misuse Coordinator. Alan Knobel added that the Alcohol Strategy Officer post was for two years only and was needed to implement PCT-funded projects.
- David Williams said that, following on from the previous agenda item, this kind of debate would be a recurring one and that some mind-set changing might need to take place. He added that partners needed to consider how to present dilemmas such as this to parent agencies when an activity clearly addresses a SPP priority.
- David Peacock suggested that the meeting assess the report and the potential post on the information available at the present time and added that he supported the recommendations on this basis.
- David Williams added that the potential risk to funding had to be acknowledged but suggested that the report and the work of the JCU be endorsed.

DECISION:

That the recommendations in the report presented by Paul Edmondson-Jones be supported, that the risks associated with the possible loss of funding for the Substance Misuse Co-ordinator were acknowledged, and that the recommendations be presented to the next meeting of the Integrated Commissioning Board.

PE-J

iii) Mainstream Funding

Early Intervention Project Business Case

Sally Jackson presented the report. She added that the equivalent of two and a half posts would go in March 2010 unless funding of £100,000 was secured and that this would have a real impact on the support offered.

Sally also circulated a chart showing levels of violence against women and girls in the area and the cost to services of domestic violence (DV) and sexual violence (SV).

It was noted that the population figure was incorrect and Sally was asked to re-circulate the information with the correct population data.

In discussion the following comments were made:

- David Peacock supported the work being done but expressed some concern that the MARAC indicator (NI 32) was the measure of success considered by the Audit Commission.
- Paul Edmondson-Jones reported that the PCT health funding planning process had closed two days before the SPP meeting and that it would be very difficult to bid for further funds at this stage. Lisa Wills pointed out that the SPP Budget Planning meeting (17 September) had been cancelled as it would not have been quorate and added that this underlined the importance of setting meeting dates 18 months in advance.
- David Renouf expressed some concern that the work was still not 'joined up' enough in this area and that one plan for families was needed, with agencies working better together to provide solutions. The more the partnership did together the stronger it would be and savings would be greater too. He proposed that the whole service be mapped so that the process could be better understood and interrogated for duplication, gaps and possible savings. He accepted that this would be a huge exercise to undertake. Sally Jackson responded by saying that a lot of strategy work had been done earlier in the year and that the service had been looked at with reference to intelligent commissioning.
- David Williams said with reference to Option B in the report, it was an attractive idea to have separate pots of funding for specific areas of activity. He added however that in the current climate, he did not feel that it was the way forward stating that SPP needed to consider the whole picture and allocate funds accordingly.
- Kevin Evenett added that funding needed to be directly linked to outcomes and that a project that was working well should not need to be 'ring-fenced'. He added that SPP would not be able to continue to fund everything and that it was not clear at present which services would need to be decommissioned or cut back. David Peacock added that funding will be even more directly linked to performance indicators in the future.
- Charlie Adie suggested that the Theme Champions be tasked (as a group) with looking at the SPP priorities and the funding available and that they report back at the next meeting in January.
- There was also some discussion about short-term funding for the posts at immediate risk and the BCU fund was specifically mentioned.

DECISIONS:

Theme
Champs

- **Theme Champions to meet before Christmas to look at priorities, performance indicators, relationships between themes and funding and provide a joint report to the partnership at the next meeting in January.**

DP

- **David Peacock to look at the BCU fund to establish if there was any flexibility to provide some short term funding for the posts at immediate risk.**

DIP Funding

Paul Edmondson-Jones introduced the report circulated with the Agenda and said that DIP funding was secure to October 2010 and that the re-tendering process would begin in January 2010. He added that there were a number of options regarding the way forward and that with extra pressure in this area additional funds would need to be found or services would be cut.

JC

Partners enquired as to the response from the Home Office regarding the DIP grant and Pooled Budget for 2010/11. Jo Crooks undertook to follow-up with the Home Office.

iv) Prevent

Rachael Dalby reminded partners that a report on this had been circulated with the papers for the 17 September meeting which was subsequently cancelled. She added that it was a contentious agenda to deliver and that there had been some uplift of funds (to £180,000) and that good early results had been achieved.

James Fulton added that in addition to the funding directed through the Local Authority, the police had two posts – a community engagement officer and an intelligence officer - in place and that progress was being made. He added that there had been a shift in focus towards violent extremism generally rather than only on Muslim extremism and al-Qaeda and that GOSE had given some perspective on this. David Peacock added that the funding allocation by the Home Office to the Police had been very prescriptive, had a national focus with no local input.

David Williams reported that the Local Resilience Forum was holding a conference in the city next year at which Prevent will be a topic. Rachel Dalby added that a conference in conjunction with the University was also being planned adding that she wished to propose John Turner be the Prevent Theme Champion.

JT

DECISION:

Those present agreed and David Williams thanked Mr Turner for taking on the role of Prevent Theme Champion.

v) **Proceeds of Crime Act**

Edward Skinner presented the report circulated with the Agenda on behalf of Robert Briggs. Following a question from David Peacock seeking clarification about funds received, it was confirmed that this was a separate account.

Other points raised in discussion included:

- James Fulton reported that the Police were working closely with Trading Standards and that once some IT issues have been resolved benefits of economies of scale and better joint working will be seen.(James – more detail would be beneficial)
- Charles Burns expressed reservations about the resource needed to get a conviction and added that a good whistle-blowing network was also required. David Peacock said that neither a charge nor a conviction was needed before enforcement action could be taken.

5. **Performance against Targets**

i) **Theme Champions Focus**

In discussion, David Peacock suggested that the LSP area-based structure be adopted and a steering group could then make recommendations to the SPP. David Williams said that partners would need to ensure that such a group did not become an executive decision-making body for the SPP and suggested that it be discussed at the next Theme Champions meeting. This was agreed.

Rachael Dalby and Lisa Wills suggested that process mapping could help understand partner's roles in responding or intervening. David Peacock added the Lean systems thinking was being used at Hampshire Constabulary and that it too could play a role in this.

DECISIONS:

- **Theme Champions meeting – to discuss potential role of ABG Delivery structure/ steering group (David Williams).**
- **Rachael Dalby to lead work on mapping processes in order to better understand the roles partners play.**

ii) **Performance Framework**

Alan Leonard presented the papers he had submitted with the Agenda stating that there had been changes to NI 17 (perceptions of anti-social behaviour) and NI 21 (dealing with local concerns about ASB and crime issues by the local council and police) which made enforcement look a little worse than previously. He added that four new indicators had been added.

The Theme Champions then reported on 'red' milestones:

Theme
Champs

RD

Theme Champion for Violent and Volume Crime, David Peacock believed that 20% of this year's increase of assaults with less serious injury (LAA NI 20) was due to data entry changes. He added that this year therefore needed to be used as the baseline measure. Although Jo Crookes confirmed that there would be no further data entry changes before the end of the period, David Peacock said that the National Crime Recording Standards (NCRS) was looking to make further changes as at 1 April so a further impact would be felt.

With regard to LAA 9.4 (% individuals contacted by Racial Awareness Service who take up the service), Sally Jackson reported that there had been reduced resources available and that this had had an impact on results. She added that resources should be back to strength in the new year.

Theme Champion for Young People, Charlie Adie reported on LAA NI 111 (number of first time entrants to the Youth Justice System aged 10-17 per 100,000) stating that although amber, this figure had increased against local trends. SPP Researcher Sam Hogan had undertaken analysis and it had become clear that this increase was attributable to shoplifting in Commercial Road by a number of young girls from across the City. Having identified this, significant effort was being made to address the problem by offering a triage service as well as community support.

Theme Champion for Drugs and Alcohol, Paul Edmondson-Jones and Alan Knobel reported on LAA NI 39 (rate of alcohol related hospital admissions population (per 100,000 population) stating that this was an increasing national trend and that good targeted services will have a positive impact.

6. Officer Update

- i) **Vigilance Programme**
Update circulated by email 25 November 2009.
- ii) **Integrated Offender Management**
Update circulated by email 25 November 2009.

David Renouf reported that there had been some IT issues but that these were being resolved and he was confident that the Probation Service would be located in the Civic Offices by the end of the year. He added that he was hopeful that co-location would bring benefits of a more co-ordinated service to help reduce re-offending. He informed those present that the Probation service was bidding for funds to invest in an integrated approach across Hampshire and that he was hopeful this would also benefit Portsmouth if successful.

iii) Co-location

Rachael Dalby reported that although it was early days, the move had been positive and had enhanced communications between agencies and had encouraged better working practices. She added that further work needed to be done to cement a 'one team' feeling and that an 'away day' was being considered.

James Fulton and Kevin Evenett endorsed these views adding that it takes time to get to know everyone and that an 'away day' or similar event would be useful.

RD/ JF

David Williams asked for those involved to keep an anecdotal note of the benefits and challenges of co-location.

iv) Finance

Lisa Wills tabled a finance report which was accepted by those present.

v) Communications

Heather-Fiona Craig reported that it had been a good month for press coverage with initiatives such as White Ribbon and Blow the Whistle generating column inches. Other comments included:

ALL

- Police newsletters for each beat – with opportunities for SPP partners to contribute
- Police newsletters (from headquarters) would be circulated 6 monthly starting in Jan 2010
- Advertising re. acquisition crime, domestic abuse and alcohol
- 'We serve drinks not drunks' campaign
- SPP website – with opportunities for partners to provide input
- Home Office leaflet (Crime and Anti-social behaviour – Do you know your rights beyond 999?) to be mailed direct to the public. Details of when and where we still unclear.

ALL

vi) Research and Analysis Programme

Alan Leonard reported that the Community Safety Researchers were working on four projects currently and that a full report will be presented at the meeting in January:

AL/ SH

- **Southsea ASB** Problem Profile
- **A&E & Ambulance Data** collection
- **Adult offender analysis** - "What % of crime is committed by reoffenders"
- The **severity of crime** committed by **first time entrants**

vii) Leading Lights

Sally Jackson gave some background to the Leading Lights programme and circulated 'Policy on Governance Responsibilities'.

DECISION:

- **To endorse the Early Intervention Project Policy on Governance Responsibilities with an amendment to page 1, point 1, line 3. Delete reference of the Head of Community Safety and the Hidden Violence Manager as being ‘members’ of the SPP and replace with:**

‘The Head of Community Safety and the Hidden Violence Manager report to the SPP meetings and are responsible for the overall management of the Early Intervention project...’

7. Briefing Papers/ For Information

- i) **Small Retailer Capital Grant Fund**
No further information given or action required.
- ii) **Safer Homes Bid**
No further information given or action required.

8. Forward Planning

4 December	Home Office visit
14 January 2010	Draft SPP Plan 2011-14
23 February 2010	Sign off SPP Plan and commission delivery plans 2011-14
20 May 2010	SPP Delivery Plans
2 July 2010	SPP Awayday
3 September 2010	Chairs of Delivery Group Meeting
16 September 2010	Strategic Assessment and Business Planning (funding)
December 2010	SPP Priorities/ Resource allocations – proposed date 2 December 2010
January 2011	Draft SPP Plan and circulation to partners for approval – proposed date 13 January 2011
March 2011	Approve SPP Plan – proposed date 3 March 2011
May 2011	SPP Delivery Plans – proposed date 26 May 2011

The meeting concluded at 12.20pm.